



Maui Waena Intermediate School's Technology Club
Borrowed Equipment Responsibility Form

As a member of the technology club, you may find it necessary to take home equipment in order to finish project. Equipment may include video cameras, wireless mics, MacBook Pro computers, or DSLR cameras. This is an honor but also a responsibility.

The equipment loaned to you is an educational tool, and should be used for that purpose. Failure to comply with Hawaii State acceptable use policy or the guidelines below will result in the loss of computer privileges.

Before a club member can check out equipment, this form must be signed by both the student and the student's parent or guardian and returned to Mrs. Suzuki. For each check out, student must sign log.

Replacement costs (which could be up to \$1,500) and/or repair for damages to equipment are the sole responsibility of the undersigned parent or guardian.

If equipment is stolen, a police report should be filed immediately.

The following guidelines must be followed:

Transportation and Storage Outside of School:

Equipment: should not be left unattended and must be left in a safe secure location.

should not be stored in extreme cold or heat.

should be charged and ready for use when returned.

Parent/Guardian Name (print) _____ Date _____

Parent/Guardian signature _____

Student Name (print) _____ Date _____

Student Signature _____